



## MPI Cares Chapter Leader Overview

### Overview of Program

Meeting Professionals International (MPI) is an organization with strong values of responsibility and integrity. Per our Principles of Professionalism, MPI is committed to providing safe, harassment-free environments, where open dialogue, ethical behavior and constructive communication are encouraged.

If a member observes and/or experiences unprofessional behavior, he or she is encouraged to report it via the MPI Cares Hotline, which is hosted by third-party provider, EthicsPoint. If preferred, members have the option to submit reports anonymously via the hotline.

Additionally, the MPI Cares Hotline can be utilized to seek guidance and/or clarity related to MPI's policies and procedures, as well as for providing suggestions, positive feedback and member testimonials or stories. MPI guarantees that all comments will be reviewed.

### Next Steps for Chapter Leaders

Please familiarize yourself with this resource so that you can direct members to it when needed. See <https://secure.ethicspoint.com/domain/media/en/gui/56572/index.html> (Located on MPI website under Resources>MPICares)

- Review the related FAQs document.
- Participate in the required chapter leader training, "Understanding and Managing Sexual Harassment," being offered via webinar on September 7th and 14th at 10AM CST.
  - ***You can register for the training desired here;***
  - [Understanding and Managing Sexual Harassment 09.07.2018](#)
  - [Understanding and Managing Sexual Harassment 09.14.2018](#)
- Complete the required training verification form that will be provided after taking the training and submit it by October 1st to [ymoreno@mpiweb.org](mailto:ymoreno@mpiweb.org). (If you participated in the training at CBS, we will provide you with a copy of the form to complete and submit. You will not need to attend this one.)
- Remember to direct members with complaints or questions regarding harassment to the MPI Cares Hotline.