# BOARD APPLICANT INTERVIEW / RESULTS FORM

## Applicant Name: Click or tap here to enter text. Interviewer Name: Click or tap here to enter text.

Explain the process and the timeline.

Review the application and the positions with each candidate.

1. A. Why did you feel that **Click or tap here to enter text.** is your strongest skill?

### Interviewer Notes: Click or tap here to enter text.

B. Why did you rank **Click or tap here to enter text.** as your weakest skill?

Interviewer Notes: Click or tap here to enter text.

1. How do you feel your areas of experience will benefit that chapter?

Interviewer Notes: Click or tap here to enter text.

1. You marked \_\_\_\_\_\_\_\_\_\_\_\_ as your top Management Skill, describe your experience in this area and why you feel it is an area of strength?

Interviewer Notes: Click or tap here to enter text.

1. A. Define accountability and how it would relate to your role on the Board.

Interviewer Notes: Click or tap here to enter text.

B. How would you handle the following situation: A volunteer on one of your

committees is repeatedly not fulfilling their responsibilities?

Interviewer Notes: Click or tap here to enter text.

1. If you were asked to manage a portion of the budget responsibly, what would this mean to you?

Interviewer Notes: Click or tap here to enter text.

1. What specific personal traits do you feel are your strengths, thus enhancing your role as a volunteer leader at the chapter level?

Interviewer Notes: Click or tap here to enter text.

1. Please provide me with an area of weakness for you along with an example and how you overcame that weakness?

Interviewer Notes: Click or tap here to enter text.

1. Is there anything else you would like the committee to know?

Interviewer Notes: Click or tap here to enter text.

1. Are you available to attend the Annual Board Retreat – (give dates)?

**Click or tap here to enter dates.**

Review your takeaway points with the candidate to make sure that you have noted everything the candidate wants the committee to know.