



REGIONAL COUNCIL ROLES

Regional Council Chair – Two Year Term

- **Role Overview:**

The Regional Council Chair is a crucial leadership role responsible for overseeing and guiding the stability, activities, growth and success of each Region. The Chair plays a pivotal role in Regional strategic development, overall health monitoring and ensuring alignment with MPI's mission, vision and strategic goals. This position requires strong leadership, communication, organizational, conflict resolution and interpersonal skills to effectively lead and mentor a diverse group of volunteers and drive high levels of performance, growth and sustainability.

- **Responsibilities:**

- Strategic Leadership:
 - Lead the Region in strategic planning best practice establishment aligned with MPI's objectives and standards to ensure its growth, impact and long-term sustainability.
 - Create Regional performance goals and provide visionary leadership to inspire and motivate volunteers towards achieving the Region's objectives.
- Regional Council Operations:
 - Monitor and assess the effectiveness of Regional Council initiatives, adjusting as needed to achieve desired outcomes.
 - Work with Regional Council to ensure monthly meetings are well-organized and attended and include actionable outcomes.
 - Foster a positive and inclusive volunteer culture by promoting teamwork, collaboration and recognition.
- Communication and Health Monitoring:
 - Consult with Vice Chair and Chapter Representatives to ensure overall Regional health (membership, satisfaction, etc.) and engage in specific successes and/or challenges at each local Chapter level.
 - Communicate regularly with the Vice Chair and Chapter Representatives providing updates, direction and feedback.
 - Develop an outreach effort to support those Chapter Leaders who need mentoring.
- Partnership Development:
 - Identify potential partnerships and collaboration opportunities that enhance the Region's visibility through sponsorships, specifically at the local Chapter level.
- Meeting Attendance:
 - Participate as member of Council of Regional Chairs and meetings (monthly virtual and one, hosted in-person at WEC) and collaborate with IBOD, GBOT and Staff liaisons on the Region's progress, challenges and successes.
 - Attend monthly Regional Council meetings.



Regional Council Vice Chair – One Year Term (2024)

- **Role Overview:**

The Regional Council Vice Chair plays a vital role in supporting the Chair and assisting in the management, coordination and growth of the Region. This position involves collaborating closely with the Chair, Chapter Representatives and MPI Regional Operations Manager to help drive positive performance and health within the Region. The Vice Chair assumes leadership responsibilities in the Chair's absence and contributes to the Region's success through strategic planning, volunteer engagement and effective communication.

- **Responsibilities:**

- Collaborative Leadership:
 - Work closely with the Regional Chair to execute the Region's strategies, aligning with MPI objectives and established Region goals.
 - Collaborate with Regional Council Chapter Representatives and potentially other Volunteer Chapter Leaders within the Region to establish best practices and offer support for Chapters in need.
 - Develop an outreach effort to support those Chapter Leaders who need mentoring.
- Assistance to the Chair:
 - Step in to assume leadership responsibilities when the Chair is unavailable or as needed.
 - Contribute ideas and suggestions and help coordinate and execute strategies that contribute to the Region's goals and impact.
 - Support the Chair in communicating regularly with Regional Council members, providing updates, direction and feedback.
- Reporting and Documentation:
 - Provide input on the Region and individual Chapter progress, challenges and achievements to share with MPI Regional Operations Manager.
 - Assist in developing best practices within the Region by managing successes through Chapter Representatives and developing and maintaining a "playbook" toolkit.
- MPI Foundation (MPF) Development:
 - Coordinate efforts with Chapter Representatives to ensure MPIF activities are taking place by reviewing reports provided by MPIF.
- Leadership Development:
 - Identify and nurture potential leaders within the volunteer team, providing mentorship and guidance to encourage their growth and engagement.
- Meeting Attendance:
 - Attend monthly Regional Council meetings.



Regional Council Chapter Representative – One Year Term

- **Role Overview:**

The Regional Council Chapter Representative serves as a critical link between the local Chapter/Club and Regional Council. This role involves representing the overall health and performance and interests, concerns and initiatives of the local Chapter/Club and facilitating effective communication and collaboration between the Regional Council and MPI. The Chapter Representative contributes to strategic planning and the exchange of ideas to ensure the overall success and alignment of the Regional Council and its constituent Chapters/Clubs.

- **Responsibilities:**

- Liaison and Communication:
 - Serve as the primary point of contact between the local Chapter/Club and the Regional Council, relaying information, updates and feedback in both directions.
 - Facilitate regular communication channels to ensure a flow of information between the Chapter/Club and Council.
- Advocacy and Representation:
 - Articulate and represent the interests, needs and concerns of the local Chapter/Club during Regional Council discussions (especially monthly meetings) and decision-making processes.
 - Advocate for the Chapter/Club initiatives, goals and achievements within the Regional context.
- Strategic Planning and Consultation:
 - Participate in strategic planning discussions at the Regional Council level, providing insights and perspectives for the local Chapter/Club.
 - Contribute to the development of Regional goals that align with MPI's overall mission.
- Reporting and Documentation:
 - Procure monthly performance reports (utilizing dashboard data) for report-out at each monthly Regional Council meeting and share associated best practices or challenges.
 - Work directly with Chapter/Club leadership and/or Admin on ensuring all necessary compliance documents are collected within specified deadlines.
- Collaboration and Networking:
 - Collaborate with fellow Chapter/Club Representatives and Regional Council members to foster a sense of unity, shared purpose and collective action.
 - Utilize the council platform to establish connections, share best practices and explore collaboration opportunities with other Chapters/Clubs.
- Feedback and Input:
 - Gather feedback and input from peer Volunteer Chapter Leaders and members to inform Regional discussions and decisions.
 - Provide insights on challenges, successes and areas for improvement within the Chapter/Club.
- Initiative Implementation:
 - Work with Chapter/Club leadership to review Regional Council initiatives with their Chapter/Club, validate them at the local level, ensuring alignment and effective execution.
- Meeting Attendance:
 - Attend monthly Regional Council meetings.