

BELMONT UNIVERSITY

EXECUTIVE EDUCATION

LEARN IT TODAY. APPLY IT TOMORROW.



Meeting & Event Planning Certificate Program Spring 2025

February 21 – March 21

In Person at Belmont ||| 8:30am – 3:30pm ||| Five Consecutive Fridays

Program Fee: \$1,200 ||| MPI Members Receive a 20% Discount

1

MEETING PLANNING
BASICS

Robyn Bass, DMCP

February 21

2

BUDGETING,
ROI &
CONTRACTING

Angela Layton, CMP
Fellow, CMM, DES

February 28

3

SITE SELECTION

DeAnna Beedy

March 7

4

FOOD &
BEVERAGE
PLANNING

Shannon Jones, CMP

March 14

5

INTRODUCTION TO
SPECIAL EVENTS

Courtney
McGee, CMP

March 21



SCAN HERE

TO REGISTER BEFORE THE **FEBRUARY 7th** DEADLINE

Visit our Meeting & Event Planning Certificate program page for more information at <https://www.belmont.edu/executive-education/programs/meeting-event-planning>

Participants will earn 30 Continuing Education Clock Hours (CE) for CMP credit