

## 2026 Advertising Insertion Order

## AGENDA NEWSLETTER & CHAPTER EMAIL ADVERTISING

The AGENDA is the bimonthly publication of MPI-Wisconsin reaching an exclusive readership (our chapter members) of over 300 professionals involved in meeting management and meeting services in Wisconsin and surrounding areas.

## MPI-WISCONSIN AGENDA NEWSLETTER

Please select an ad size (rates are per issue):

		Membe	r Rate	Non-Me	ember Rate	
Space ordered	Ad Size	Cover*	Inside Page	Cover*	Inside Page	
☐ Full page ad	[7.5"w x 9.5"h]	\$999	\$899	\$1099	\$999	
☐ ½ page vertical ad	[3.5"w x 9.5"h]	N/A	\$599	N/A	\$699	
☐ ½ page horizontal ad	[7.5"w x 4.75"h]	N/A	\$599	N/A	\$699	
½ page horizontal ad Back Cover	[7.5"w x 4.75"h]	N/A	\$649	N/A	\$749	
☐ ¼ page ad	[3.5"w x 4.75"h]	N/A	\$449	N/A	\$549	
			* insi	de front o	r inside back cover	
Please select the issues in which you'd like your ad to appear:						
Issues	Art/Copy Deadline	SPECIFICATIONS FOR AGENDA AD				
☐ January/February 2026	January 1, 2026	Ad formats: .pdf, psd, eps				
☐ March/April 2026	February 1, 2026	Resolution: minimum 300 dpi				
☐ May/June 2026	April 1, 2026					
☐ July/August 2026	June 1, 2026	MPI-WISCONSIN CHAPTER WEBSITE AD				
☐ September/October 2026	August 1. 2026	Rates (	are for a 2-mont	th rotation	n that	
☐ November/December 2026	October 1, 2026	coincides with AGENDA print cycles				
· Weeking Minoringer	ENTERINE DANNIER	\ A DC				
WEEKLY E-NOUNCEMENT SIDE BANNER ADS						
Four times per month our chapter sends out an e-nnouncement to members of our chapter about meetings and events.						
There are limited side banner opportunities for your organization to display a banner ad.						
There are infliced side buffler opportunition	es for your organization to a	ispiay a bi	anner aa.			
Please select the month for which you'd like to sponsor the member e-nnouncement (rate is \$350 for 4 weeks*):						
☐ January 2026	☐ May 2026		☐ Septembe	r 2026		
☐ February 2026	☐ June 2026		☐ October 20	026		
☐ March 2026	☐ July 2026		☐ November	2026		
☐ April 2026	☐ August 2026		☐ December	2026		
·	* We reserve the right to adjust your 4-week period to allow for special					
announcements. Your full 4-week commitment will still be honored.						
	announcement	s. rour je	an i week comm		Juli be nonorea.	

SPECIFICATIONS FOR E-NNOUNCEMENT SIDE BANNER AD

- 180w x 150h (pixels).
- File size: 25K max

- Format: 72 dpi/GIF, JPG,
- no animation, Flash (SWF) or third-party tags

<u>NOTE</u>: ALL ADS SHOULD BE SENT ELECTRONICALLY TO ADMIN@MPIWI.ORG
CERTAIN ADVERTISING SPACES ARE LIMITED, AND ARE AVAILABLE ON A FIRST-COME, FIRST-SERVED BASIS.
RATES LISTED ARE NET (AGENCY COMMISSIONS ARE NOT INCLUDED IN THESE RATES).

## **O BILLING INFORMATION**

Advertising total from above: \$		E-Mail form to: admin@mpiwi.org
Ad Agency (if applicable):	_	Mail form to: MPI–WI Chapter Office
Client/Member Organization:		4075 Vilas Road Cottage Grove, WI 53527
☐ Member ☐ Non-Member		
Billing Address:		
Contact:	Phone:	
Email:	Fax:	
Signature:	Date:	