

Director of Leadership Development

Roles:

- Create objectives to support the chapter's Business and Strategic plan
- Educate committee chairs with processes, procedures and tools to achieve committee objectives
- Target incoming director from committees who report to you
- Chapter leadership and succession planning program
- Collaborate with Governance (in lieu of Dir of LD) for slate candidates
- Transition with incoming director

Reports to: VP of Membership

Specific Responsibilities:

- Responsible for the coordination of the Board 101 program and the Leadership Succession program
- Supervises the Maintenance of the list of chapter volunteers throughout the year for reporting to Global (managed by Volunteer Chair)
- Focuses on chapter leader development/skills (committee member, co-chair, board)
- Develops and leads chapter leader training
- Develops and leads onboarding new board directors
- Assists with board transitions
- Works in partnership with member engagement on ensuring members aligned to open committee positions
- Revises the chapter's leadership manual which includes role descriptions, etc.
- In the future, will develop and manage a mentor program involving past chapter leaders and distinguished members as mentors