

It's Time...

...to be recognized

...to gain a competitive advantage

...for personal achievement and further peer acceptance

...to formally show your commitment

To Earn the CMP Designation!

Presented by the CMP/CMM Committee of MPINCC

Today's Discussion...

- Application and registration deadlines
- Applications hints
- Quantifying your experience in the meetings and events industry
- Maximizing your points towards the application
- Resources for preparing for the CMP Exam

The CMP Designation Today...

A GLOBAL designation

Over 14,000 CMPs worldwide,
in 36 countries and U.S. Territories

64% Planners

36% Suppliers

All industry professionals welcome!

The Benefits of Being a CMP...

- Global industry and peer recognition
- Authority to use the designation
- Professional development
- Personal achievement and increased confidence
- Competitive advantage
- Increased salary potential
- Network of fellow CMPs
- Education and bringing awareness to our industry

The CMP Application...

The Application Point System:

- Experience in Meetings Industry
- Education and Continuing Education

Professional Requirements...

- Option 1: Professional Experience
 - Currently or recently employed in the industry (within the previous 12 months), with a minimum of 36 months of work experience OR
- Option 2: Professional & Education Experience
 - Currently or recently employed in the industry (within the previous 12 months), with a minimum of 24 months of work experience
 - Bachelor's degree or international equivalent OR
- Option 3: Professional Experience in Academia
 - Currently a full-time instructor at an educational institution or in a university program, for a minimum of 36 months.

Internship or CE Requirements...

- Option 1: Completed a structured internship in industry with a minimum of 200 hours of work experience with a professional organization through an accredited education institution or university OR
- Option 2: Completed 25 clock hours of industry-related CEUs within the past 5 years

In order to receive credit for CEUs, courses must relate to one of the Domain areas listed in the CMP-IS (International Standards).

The Process of Becoming a CMP...

1. Go to conventionindustry.org and download the CMP Application and the CMP Handbook
2. Complete and submit your application with documentation, and the appropriate fee
3. Review the CMP-IS for study guidelines and to confirm CEUs relate to domain areas.
4. Study using all Reference Materials
5. Register and complete the Exam
6. Re-certify your designation every 5 years

Deadlines and Fee\$...

Application Submission Period*	November 1, 2012 – February 12, 2013	February 19, 2013 – May 7, 2013	May 14, 2013 – July 30, 2013
Application Status Notification	February 26, 2013	May 21, 2013	August 13, 2013
CIC Exam Registration	February 27, 2013 – March 20, 2013	May 22, 2013 – June 5, 2013	August 14, 2013 – September 4, 2013
Exam Appointment Scheduling	March 27, 2013 – May 8, 2013	June 17, 2013 – August 7, 2013	September 16, 2013 – November 6, 2013
Exam Period	May 9, 2013 – May 18, 2013	August 8, 2013 – August 17, 2013	November 7, 2013 – November 16, 2013

CMP Program Fees	
CMP Application Submission Fee	\$225 USD
Exam Registration Fee	\$450 USD
Exam Cancellation Fee	\$125 USD



* All deadlines reflect the date the CIC should RECEIVE your materials and fees

The CMP Exam...

- 3.5 Hour Exam
- 165 Multiple Choice questions, 4 possible responses for each question
- NO fill-in-the-blank questions
- NO true/false questions
- No essay questions
- Computer-Based Testing (CBT)

Compute-Based Testing (CBT)...

- Beginning July 2012 CIC offers CBT for the CMP Exam
- Paper exams are no longer available
- Testing is provided at Prometric centers
- A brief demo is available at <http://www.conventionindustry.org/cmp/cbtdemo>

Prometric...

- Offered at 450 centers around the world
- www.prometric.com/CIC
 - Schedule your test
 - Locate a test center
 - Reschedule your test
 - Confirm your test
- Testing centers open 8am – 5pm
 - 3 hours 30 minutes to complete exam
 - 30 minutes available to take tutorial
- <http://www.youtube.com/watch?v=vlfaluKa80s>
for a brief explanation of the Prometric Check In Process

What to Expect...

- CIC provides qualifying candidates with a letter explaining how to schedule an appointment with Prometric.
- Candidates must bring 1 form of non-expired, government issued ID (i.e. driver's license or passport)
- Candidates can use a basic calculator during the test
 - There is a “calculator” on-screen function
- Candidates can “challenge” a question
- Beginning November 2012, “unofficial” exam results will be available immediately following the exam
- Official results will be provided 30 days after the exam

CMP U

MPINCC Study Resource...

Best test
taking
tips

- January 2013 through June 2013 – Crowne Plaza Cabanas, Palo Alto
- Select Saturday mornings (see CMP U Schedule at MPINCC Events Calendar)
- A network of CMPs to help you prepare for the exam
- You'll find and create your own study groups as you participate in CMP U

Courses
taught by
CMPs



NORTHERN CALIFORNIA
CHAPTER



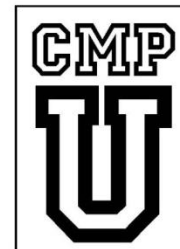
MEETING PROFESSIONALS INTERNATIONAL

CMP U...

- Topics from Audio Visual to F&B to Technology to cover all domains in the CMP IS (International Standards) to prepare you to study for the exam
- Practice quizzes, practice quizzes, practice quizzes AND a mock exam
- \$125 registration for MPI members includes all 11 sessions of CMP U

...and did we mention:

Practice
Quizzes



NORTHERN CALIFORNIA
CHAPTER



MEETING PROFESSIONALS INTERNATIONAL

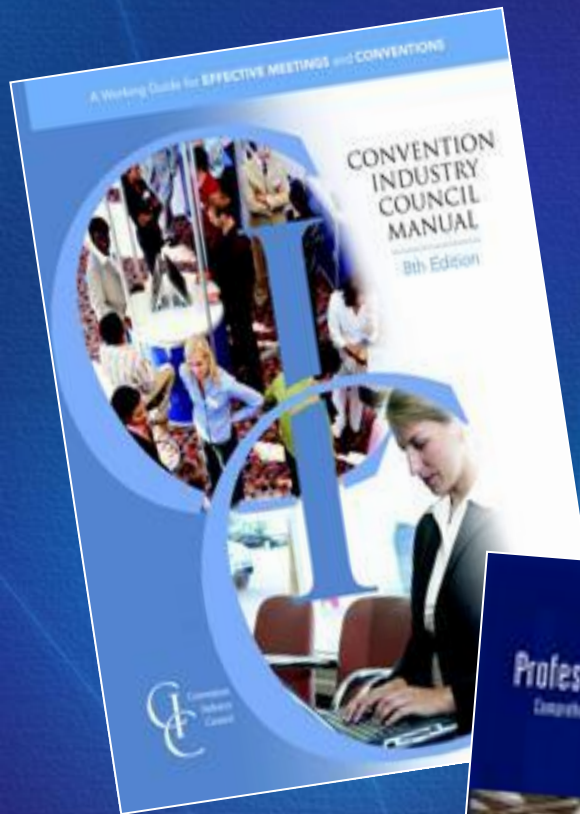
Preparing for the Exam...

- 4 Study References to purchase or borrow*: ** If you borrow, make sure you have the current editions!*
 - CIC Manual 8th Edition (\$65.95 USD)
 - PCMA Professional Meeting Management 5th Edition (\$79.95 USD)
 - CIC International Manual 1st Edition (\$79.95 USD)
 - APEX Glossary (download or purchase) (\$35.00 USD)
 - IAEE: Guidelines for Display Rules & Regulations (supplement to CIC 8th Edition) (free link on CIC website)

Study Group Resources...

- CMP U – presented by MPINCC in partnership with our generous host Crowne Plaza Cabanas, Palo Alto.
- MPI CMP Online Study Guide
 - Created in partnership with Arizona State University, and brought to you by the MPI Foundation and Wyndham Hotel Group
 - www.mpiweb.org - Professional Development - CMP Program
- PCMA CMP Exam Prep Suite (Online Prep Course endorsed by the CIC)

Study References...



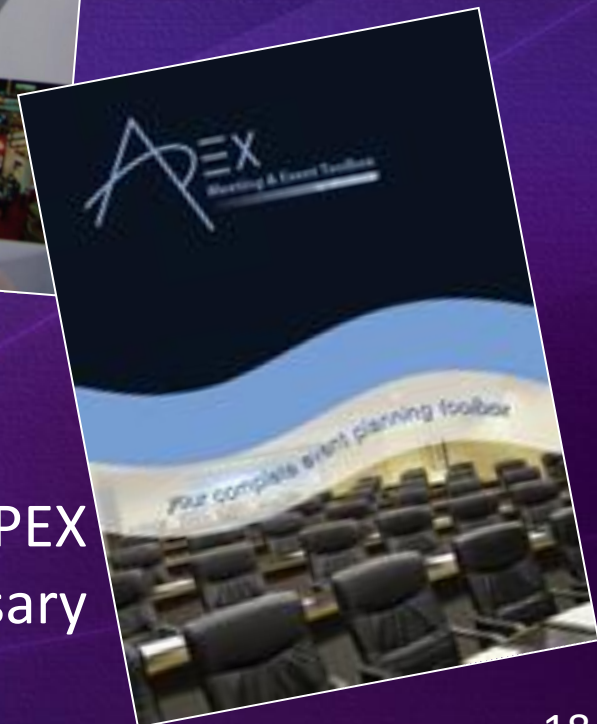
8th
Edition
CIC
Manual



1st Edition CIC
International
Manual



5th Edition
PCMA
Manual



Current APEX
Glossary

Your Personal Commitment...

- ✓ Determine your own reasons for pursuing the CMP designation
- ✓ What's important to you to make the experience worthwhile?
- ✓ Commit to putting aside regular time to study
- ✓ Do it for YOURSELF (even if your employer requires it)

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Contacts...

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For any additional questions on the CMP Certification process please contact CIC by sending an e-mail to cichq@conventionindustry.org