



SILENT AUCTION

Donation Description Form

DATE	Thursday, April 4, 2019	TIME	7:30 am-5:00 pm
EVENT	MPI-NM Hospitality Showcase	LOCATION	Albuquerque Convention Center
WEBSITE	www.mpinm.org	PROCEEDS TO BENEFIT:	MPI-NM Education Programs

Please fill out a separate form for each item donated
A basket of items is considered one item. Describe contents in box below

Name of person or business donating _____

Name of contact person _____

Mailing address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Description of item _____

Special instructions or restrictions _____

Value \$ _____ Suggested minimum bid _____

Deadline to Receive Donations: March 21, 2019

Contact Patty Waid, Waid & Associates Event Planning
Mail form 3824 Sierra Madre NE, Albuquerque, NM 87111
Email patty@pattywaid.com
Phone 505-250-4952 (Cell), 505-298-9341 (office)

For official use only:

Solicitor _____

Item received _____ Date _____ Initials _____

Follow Up _____

The New Mexico Chapter of NM is a 501 (C)(3) tax exempt organization. Your donations are deductible and upon request, a donation letter for tax purposes will be provided. It is recommended that you keep a copy of this form as proof of your generous donation.
Please consult with your tax advisor for specific information.