



# Sacramento Second Helping Kitchen Toolkit

(rev 4/1/19)

**Welcome to the Sacramento Second Helping Toolkit and congratulations on your efforts to address the hunger issue so many in our community face on a daily basis.**

## **This toolkit is short, and easy to use. We answer 4 simple questions:**

### **Who Can Pick up from My Location? (pages 2-4)**

Receiving agencies are listed on pages 2 -3 with details on what items they can receive. When calling for a pick up, describe items and quantities you have to donate so the agency can arrive prepared with the right transfer containers and any other necessary equipment. If you require a waiver to be signed (examples at the end of this document), be sure to discuss when you make the initial call.

### **What Days and Times Can I Call for a Pick Up? (pages 5-7)**

Look on pages 4-6 for the day of the week you have a donation to find available receiving agencies and call for a pick up.

### **What Protection Do I Have from Liability?**

The California Good Samaritan Food Donation Act provides broad protections to anyone donating apparently healthy food in good faith. See the last pages of this toolkit for specifics on the law and a sample liability waivers and donation tracking forms you may want to use. This is not, nor is it intended to be legal advice.

### **Where Can I Get Updates and Additional Information?**

Updates to this toolkit and other resources such as the entire California Good Samaritan Food Donation Act can be found on the MPISSN website - <http://bit.ly/sacfooddonation> .

**FEEDBACK:** If you have updates or feedback to offer on this toolkit , email [Marcia@DurstEvents.com](mailto:Marcia@DurstEvents.com)

# Sacramento Second Helping Food Rescue



## Local Non-Profits

The Sacramento Food Bank has assisted with this list of Sacramento area nonprofits who are prepared to come to your location with containers for transferring food.

See pages 4-6 for days of the week they're available for pick up.

**DAUGHTERS OF ZION 916-422-3875 or email [tjblair@tipministries.com](mailto:tjblair@tipministries.com)**

*Established in 1998, Daughters of Zion works with youth and women who have facing hardships. Programs include meal service, food and clothes closets a youth academy, and a winter shelter*

**Pick up Days: Monday-Wednesday 8 am - 1 pm**

**Can Pick up From: Sacramento**

**Meal Service: Every Thursday**

**Items They Take: Breakfast and lunch items in quantities of 50-100.**

**Freezer Space: Yes**

**GENESIS MISSIONARY BAPTIST CHURCH -TEXT Anthony Dotson 916-402-0355 or call Karlette Porter 916-402-0355**

*Genesis Missionary Baptist Church provides a variety of direct services in the Meadowview community.*

**Pick up Days: 7 days a week, flexible hours.**

**Can Pick up From: Downtown, South Sacramento, Surrounding Areas for Larger Donations**

**Meal Service: Daily**

**Items They Take: Can accommodate up to 75 servings of any kind. Hot items must be cooled.**

**Willing to take small donations.**

**Freezer Space: Yes**

# Sacramento Second Helping Food Rescue



## Pre-Screened Non Profits

### **JACKIE CARES 916-641-1641**

*Emergency & non-emergency housing cooperative housing and food program emphasizing self-sufficiency.*

**Pick up Days: Daily - Hours May Vary**

**Can Pick up From: Downtown and North East Sacramento Area**

**Meal Service: Monday - Saturday**

**Items They Take: Can take servings of any kind for approx. 20-40 people**

**Freezer Space: Limited**

### **SALVATION ARMY (Alhambra) 707-718-6947**

*Salvation Army's partnership with both private and public philanthropy brings comfort to those need in the form of local shelters, youth and family services, addiction programs and more.*

**Available to pick up donations: Monday - Thursday**

**Can Pick up From: Sacramento Area**

**Meal Service: Meals on Sundays, Daily Snacks and Small Meals.**

**Items They Take: Snacks, sliced fruits and vegetables in quantities of 100-300. Meals in quantities of 20-50**

**Freezer Space: Yes**

# Sacramento Second Helping Food Rescue



## Pre-Screened Non Profits

### **ST PAUL COGIC** (noon - 5 pm) 916-869-7637

St. Paul COGIC conducts weekly community food giveaways.

**Available to pick up donations: Tuesday afternoon, Friday and Saturday 8am-5pm**

**Can Pick up From: Downtown**

**Meal Service: Wednesday, Saturday, Sunday**

**Items They Take: Items that don't need to be plated**

**Freezer Space: Yes**

### **VOLUNTEERS OF AMERICA** 916-862-7824

*Established locally in 1911, Volunteers of America Northern California and Northern Nevada's goal is to end homelessness, support the most vulnerable populations including families with children, seniors, the homeless, former foster youth, and people with substance abuse issues. Locally they serve over 1000 meals daily.*

**Available to pick up donations: Monday- Friday 7am - 3pm**

**Can Pick up From: Sacramento, Davis, Roseville, Elk Grove**

**Meal Service: 7 days a week, 365 days a year**

**Items They Take: Prepared meals items in quantities of 80-250. Pastries, dinner rolls, snacks, breads, sliced fruit etc in quantities of 200-1000.**

**Freezer Space: Yes**



# Sacramento Second Helping Food Rescue



## MONDAY

SALVATION ARMY (Alhambra Blvd)  
707-718-6947

DAUGHTERS OF ZION (8am-1pm)  
916-422-3875 or email [tjblair@tipministries.com](mailto:tjblair@tipministries.com).

VOLUNTEERS OF AMERICA (7am - 3pm)  
916-862-7824

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

JACKIE CARES (hours may vary)  
916-641-1641

## TUESDAY

SALVATION ARMY (Alhambra Blvd)  
707-718-6947

VOLUNTEERS OF AMERICA (7am - 3pm)  
916-862-7824

ST PAUL COGIC (noon - 5 pm)  
916-869-7637

DAUGHTERS OF ZION (8am-1pm)  
916-422-3875 or email [tjblair@tipministries.com](mailto:tjblair@tipministries.com)

JACKIE CARES (hours may vary)  
916-641-1641

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

# Sacramento Second Helping Food Rescue



## WEDNESDAY

SALVATION ARMY (Alhambra Blvd)  
707-718-6947

DAUGHTERS OF ZION (8am-1pm)  
916-422-3875 or email [tjblair@tipministries.com](mailto:tjblair@tipministries.com).

VOLUNTEERS OF AMERICA (7am - 3pm)  
916-862-7824

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

JACKIE CARES (hours may vary)  
916-641-1641

## THURSDAY

SALVATION ARMY (Alhambra Blvd)  
707-718-6947

VOLUNTEERS OF AMERICA (7am - 3pm)  
916-862-7824

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

JACKIE CARES (hours may vary)  
916-641-1641

# Sacramento Second Helping Food Rescue



## FRIDAY

ST PAUL COGIC (8am-5 pm)  
916-869-7637

JACKIE CARES (hours may vary)  
916-641-1641

VOLUNTEERS OF AMERICA (7am - 3pm)  
916-862-7824

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

## SATURDAY

ST PAUL COGIC (8am-5 pm)  
916-869-7637

JACKIE CARES (hours may vary)  
916-641-1641

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

## SUNDAY

ST PAUL COGIC (8am-5 pm)  
916-869-7637

GENESIS MISSIONARY BAPTIST CHURCH  
TEXT Anthony Dotson at 916-402-0355 or call Karlette Porter 916-402-0355

# California Good Samaritan Food Donation Act (Eggman Act) Assembly Bill No. 1219

(November 9, 2017)

## For the entire bill, go to:

[http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=201720180AB1219](http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1219)

*Except for injury resulting from gross negligence or intentional misconduct in the preparation or handling of donated food, no person, gleaner, or food facility that donates food that is fit for human consumption at the time it was donated to a nonprofit charitable organization or food bank shall be liable for any damage or injury resulting from the consumption of the donated food. Food facilities may donate food directly to end recipients for consumption.*

*The immunity from civil liability provided by this subdivision applies regardless of compliance with any laws, regulations, or ordinances regulating the packaging or labeling of food, and regardless of compliance with any laws, regulations, or ordinances regulating the storage or handling of the food by the donee after the donation of the food.*

*The donation of nonperishable food that is fit for human consumption but that has exceeded the labeled shelf life date recommended by the manufacturer is protected under the California Good Samaritan Food Donation Act. The donation of perishable food that is fit for human consumption but that has exceeded the labeled shelf life date recommended by the manufacturer is protected under the California Good Samaritan Food Donation Act if the person that distributes the food to the end recipient makes a good faith evaluation that the food to be donated is wholesome.*

*(b) A nonprofit charitable organization or a food bank that, in good faith, receives and distributes food without charge that is fit for human consumption at the time it was distributed is not liable for an injury or death due to the food unless the injury or death is a direct result of the gross negligence or intentional misconduct of the organization.*

*(c) Nothing in this chapter shall be construed to limit the ability of a person, gleaner, or food facility to donate food.*

*(d) For the purposes of this section:*

*(1) "Food bank" has the same meaning as defined in Section 113783 of the Health and Safety Code.*

*(2) "Food facility" has the same meaning as defined in Section 113789 of the Health and Safety Code.*

*(3) "Gleaner" means a person who harvests for free distribution to the needy, or for donation to a nonprofit organization for ultimate distribution to the needy, an agricultural crop that has been donated by the owner.*

*(4) "Nonprofit charitable organization" has the same meaning as defined in Section 113841 of the Health and Safety Code.*

*(5) "Person" means an individual, school, local educational agency as defined in Section 421 of the Education Code, corporation, partnership, limited liability company, organization, association, or governmental entity, including a retail grocer, wholesaler, hotel, motel, manufacturer, restaurant, caterer, farmer, and nonprofit food distributor or hospital. In the case of a corporation, partnership, organization, association, or governmental entity, the term includes an officer, director, partner, manager or managing member, deacon, trustee, council member, or other elected or appointed individual responsible for the governance of the entity.*

*A person, gleaner, or food facility that donates food shall not be subject to civil or criminal liability or penalty for violation of any laws, regulations, or ordinances regulating the labeling or packaging of the donated product or, with respect to any other laws, regulations, or ordinances, for a violation occurring after the time of the donation. The donation of nonperishable food that is fit for human consumption but that has exceeded the labeled shelf life date recommended by the manufacturer is protected under the California Good Samaritan Food Donation Act. The donation of perishable food that is fit for human consumption but that has exceeded the labeled shelf life date recommended by the manufacturer is protected under the California Good Samaritan Food Donation Act if the person that distributes the food to the end recipient makes a good faith evaluation that the food to be donated is wholesome.*



# SAMPLE WAIVER FORMS

[NAME OF CHARITY ORGANIZATION] and its members, employees, volunteers or other representatives shall inspect and confirm that all donated food products received from [NAME OF HOTEL] are in good order. [NAME OF OWNER, HOTEL, OPERATING ENTITY], and all of their affiliates and related entities and employees and officers make no representations, warranties or guaranties whatsoever with respect to the quality or hygiene of the donated food products. Once the donated food products are received by [NAME OF CHARITY ORGANISATION] and its members, employees, volunteers or other representatives, NAME OF OWNER, HOTEL, OPERATING ENTITY], shall not be responsible for any adverse reactions, side effects, injury, bodily harm or death that results from consumption of the donated food products or any other liability arising thereof. [NAME OF CHARITY ORGANISATION] hereby releases and indemnifies and holds NAME OF OWNER, HOTEL, OPERATING ENTITY], harmless from and against all claims whatsoever [NAME OF CHARITY ORGANISATION] may have against NAME OF OWNER, HOTEL, OPERATING ENTITY],, and all damage, loss, cost, expense or liability which that NAME OF OWNER, HOTEL, OPERATING ENTITY], may suffer or incur to another or others, arising out of or in connection with the donated food products. Without limiting the foregoing, [NAME OF CHARITY ORGANISATION], and its members, employees, volunteers or other representatives hereby irrevocably covenant and agree to refrain from, directly or indirectly, asserting any claim or demand, or commencing or instituting, or causing to be commenced or instituted, any action, lawsuit or other proceeding of any kind, against NAME OF OWNER, HOTEL, OPERATING ENTITY],, based upon any claim or matter released hereby.

Signed on behalf of [NAME OF CHARITY ORGANISATION] by its authorized representative with company stamp (if applicable):

By: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

## **Safe Food & Hygiene Standards**

### **Charity Food Safety Information Sheet**

Hotel may, if the local laws permit, donate foods from functions that is left over and has not been consumed or displayed to charity organizations. It is critical that the charity organizations are also committed to ensuring that the foods donated to their organization are not only accepted safely, but transported, stored and served to achieve a safe & wholesome food. As the hotel has implemented a food safety system based on the international principles of HACCP, then part of this program is to ensure that charity organization are aware of food safety requirements. This is also the hotel's moral obligation.

To support the process, this document has been developed for the charity organizations. This document is to be signed and dated with a copy kept by the hotel together with a copy being maintained by the charity organizations.

The following basic food safety management rules must apply:

1. Everyone involved in handling donated food should maintain the highest standard of personal hygiene and cleanliness.
2. Utensils should be used. Do not touch any food directly.
3. Ensure that your clothing and footwear are clean.
4. Wash your hands regularly, e.g. after preparing raw foods, handling waste, after a break, before you start work, after coughing, sneezing, touching your hair, after eating & drinking and after going to the toilet.
5. Cover all cuts, open wounds or burns with colored waterproof band aids. Fingernails are to be kept clean and short.
6. Do not smoke whilst picking up, transporting or distributing foods.
7. Practice first in/first out (FIFO) principles of stock rotation.
8. Ready to eat foods should not be permitted to remain in the Danger Zone (between 40°F to 140°F or 8°C to 63°C) for any longer than 2 hours for hot foods, 4 hours for cold foods. If potentially hazardous foods remain in the Danger Zone for a total time-period of any longer, then they must be considered as unfit and discarded. Food items that have been exposed openly in public areas (i.e. buffets in restaurant/meeting rooms) need to be discarded.
9. Store foods to be donated in clean, covered food-grade containers. Suitable labelling should include product name and date of production.
10. Keep raw materials and finished products separate to avoid cross contamination, e.g. the storage of

ready to eat foods must be kept above raw foods.

11. Use a sterilizing wipe to clean the probe thermometer before each use.
12. Take care when handling, storing, packing and transporting food.
13. Ensure that the food is collected by, or delivered to a charity in the shortest possible time.
14. Where and/or when possible, a chilled vehicle should be used to transport foods.
15. Ensure that all vehicles used for the transportation of the foods should be clean and in good condition.
16. Do not store any waste or any other non-food materials including clothing or chemicals in the transportation vehicle.
17. It is not guaranteed that foods are allergen-free. Therefore, it is not recommended for persons with allergens to consume any prepared food donations.

Charity Organization Representative:	
By signing this document, I, as a representative of the charity organization receiving the donated foods, agree that all reasonable food safety precautions will be undertaken by the charity organization to comply with the safe food and hygiene standard requirements as per the Charity Food Safety Information Sheet.	
Charity Organization Name:	
Charity Organization Representative Signature:	

# SAMPLE

## Safe Food & Hygiene Standards

### Food Donation Record

<b>Date of Donation:</b>		<b>Time:</b>	
<b>Hotel Function Name:</b>		<b>Charity:</b>	

Food Items Donated	Allergens	Delivery Temperature	Standard Packaging (y/n)

<b>1. Function Representative:</b>			
By signing this document, I, as a representative of the company undertaking a function at the hotel, confirm that I agree that the excess foods prepared for this function can be donated to a charity.			
<b>Signature</b>		<b>Date</b>	

<b>2. Hotel Representative:</b>			
By signing this document, I, as a representative of the hotel, agree that the excess foods prepared for this function can be donated to charity and that all reasonable food safety precautions have been taken by the hotel in compliance with safe food and hygiene standard practices.			
<b>Signature</b>		<b>Date</b>	

<b>3. Charity Organization Representative:</b>			
By signing this document, I, as a representative of the charity organization receiving the donated foods, agree that all reasonable food safety precautions will be undertaken by the charity organization to comply with safe food and hygiene standard requirements as per the Charity Food Safety Information Sheet.			
<b>Signature</b>		<b>Date</b>	