

## **Planner / Supplier of the Year Award**

### **Purpose**

Recognizes an MPI Ottawa planner or supplier who exemplifies leadership, excellence in the meetings profession, and outstanding service delivery.

### **Nomination Criteria**

Nominees should be active participants in the meeting planning industry and demonstrate leadership and professionalism in events, and a strong code of ethics including integrity, respect, fairness, and honesty.

### **Considerations:**

- How the nominee demonstrated leadership within their role, organization, and/or the broader meetings industry.
- How specific achievements, innovations or initiatives showcased their expertise and commitment to the advancement of the meetings sector.
- How the nominee consistently delivered exceptional service for clients, colleagues, or partners.

### **Eligibility**

- Open to planner and supplier members of MPI Ottawa in good standing.
- Not open to student members or the 2024 members of the MPI Ottawa Board of Directors.
- Nominees must not have received this award in the past five (5) years.
- Nominations must be submitted by MPI members in good standing.
- Nominations from the MPI Ottawa Board of Directors will not be accepted.
- Once a nomination has been received, the nominee will be contacted to complete a questionnaire, which will be used as the basis for scoring.

### **Submission Requirements**

- Nominations must be submitted electronically through the designated submission process on the MPI Ottawa website.
- All sections of the nomination form must be completed.
- Nominations must include accomplishments from the 2024 calendar year.
- All submissions are confidential.

## **Mentor of the Year Award**

### **Purpose**

The Mentor of the Year Award recognizes an MPI Ottawa member who has demonstrated an outstanding ability to inspire, motivate and educate other Chapter members and who is seen as an expert in their field.

### **Nomination Criteria**

Nominees should be active participants in the meetings industry and have contributed to the growth and professionalism of others in the events industry. Someone who abides by a strong code of ethics, creates an environment to listen and educate members and is supportive of their development, strives to build personal relationship and is willing to share experiences and encourages others to learn from their own strengths and weaknesses.

#### **Considerations:**

- How the nominee demonstrated leadership within their organization, MPI Ottawa and/or the broader meetings industry.
- How accomplishments/contributions showed the nominee's commitment to professional growth, innovation and excellence in the events industry.
- How the nominee supported the development of others in the industry and fostered a supportive environment to encourage others' growth through openness, honesty and humility.

### **Eligibility**

- Open to MPI Ottawa members in good standing including Directors of the MPI Ottawa Board.
- Not open to student members.
- Not open to the MPI Ottawa Executive of the Board of Directors.
- Nominees must not have received this award in the past five (5) years.
- Nominations must be submitted by MPI members in good standing.
- Nominations from MPI Ottawa Board of Directors will not be accepted.
- Once a nomination has been received, the nominee will be contacted to complete a questionnaire, which will be used as the basis for scoring.

### **Submission Guidelines**

- Nominations must be submitted electronically through the designated submission process on the MPI Ottawa website.
- All sections of the nomination form must be completed.
- Nominations must include accomplishments from the 2024 calendar year.
- All submissions are confidential.

## **Volunteer of the Year Award**

### **Purpose**

The Volunteer of the Year Award recognizes an MPI Ottawa Chapter member who has illustrated outstanding voluntary engagement on Chapter committee(s) and has demonstrated a keen commitment to volunteering for MPI.

### **Nomination Criteria**

Nominees must have volunteered their time and expertise to the MPI Ottawa or Global committee and/or project and demonstrated a spirit of collaboration and enthusiasm in all their contributions to the industry and to MPI.

#### **Considerations:**

- How the nominee's involvement with MPI Ottawa or Global committee and/or project contributed to advancing the goals and initiatives of the organization.
- How the nominee demonstrated collaboration working with others and supporting team success.
- How the nominee's enthusiasm, energy and positive attitude enhanced their committee work, Chapter activities and/or the broader meetings industry.

### **Eligibility**

- Open to MPI Ottawa members including student members in good standing.
- Not open to the MPI Ottawa Board of Directors.
- Nominees must not have received this award in the past five (5) years.
- Nominations must be submitted by MPI members in good standing including committee chairs and directors of the MPI Ottawa Chapter.
- Nominations from MPI Ottawa Executive of the Board of Directors will not be accepted.
- Once a nomination has been received, the nominee will be contacted to complete a questionnaire, which will be used as the basis for scoring.

### **Submission Guidelines**

- Nominations must be submitted electronically through the designated submission process on the MPI Ottawa website.
- All sections of the nomination form must be completed.
- Nominations must include accomplishments from the 2024 calendar year.
- All submissions are confidential.

## **Emerging Leader of the Year Award**

### **Purpose**

The Emerging Leader of the Year Award recognizes an aspiring MPI Ottawa member who demonstrates a spirit of leadership.

### **Nomination Criteria**

Nominees must have volunteered their time and expertise to MPI Ottawa or Global committee or project and demonstrated a spirit of leadership in all their contributions to the industry and MPI.

#### **Considerations:**

- How the nominee's involvement with one or more MPI Ottawa or Global committees or project and how their time and effort supported the goals and initiatives of the organization.
- How the nominee demonstrated leadership through their committee work and industry contributions by taking initiative and setting a positive example.
- How the nominee's leadership made a meaningful difference to the success of MPI's initiatives and/or to the advancement of the meetings and events community.

### **Eligibility**

- Open to MPI Ottawa members including student members in good standing who have at least two (2) consecutive years and no more than five (5) years of tenure in the industry and MPI.
- Not open to the MPI Ottawa Board of Directors.
- Nominees must not have received this award in the past five (5) years.
- Nominations must be submitted by MPI members in good standing including committee chairs and directors of the MPI Ottawa Chapter.
- Nominations from MPI Ottawa Executive of the Board of Directors will not be accepted.
- Once a nomination has been received, the nominee will be contacted to complete a questionnaire, which will be used as the basis for scoring.

### **Submission Guidelines**

- Nominations must be submitted electronically through the designated submission process on the MPI Ottawa website.
- All sections of the nomination form must be completed.
- Nominations must include accomplishments from the 2024 calendar year.
- All submissions are confidential.

## **New Member Award of the Year**

### **Purpose**

The New Member of the Year Award recognizes an MPI Ottawa new member who has been actively involved and devoted significant effort to, and as, a member of the MPI Ottawa Chapter.

### **Nomination Criteria**

Nominees must have volunteered their time and expertise to MPI Ottawa committee or activity and demonstrated an understanding of the benefits of volunteering to advance the initiatives of the Chapter and of personal growth.

### **Considerations:**

- How the nominee's involvement with an MPI Ottawa committee or project and how their time and effort supported the Chapter's goals and initiatives.
- How the nominee demonstrated enthusiasm and commitment through their committee work and industry contributions.
- How the nominee embraced opportunities for learning, networking, and professional development through their involvement with MPI Ottawa, and how this engagement reflects their long-term commitment to the Chapter and the meetings industry.

### **Eligibility**

- Open to MPI Ottawa members including student members in good standing who joined MPI Ottawa during the 2024 calendar year.
- Not open to the 2024 MPI Ottawa Board of Directors.
- Nominees must not have received this award in the past five (5) years.
- Nominations must be submitted by MPI members in good standing including committee chairs and directors of the MPI Ottawa Chapter.
- Nominations from 2024 MPI Ottawa Executive of the Board of Directors will not be accepted.
- Once a nomination has been received, the nominee will be contacted to complete a questionnaire, which will be used as the basis for scoring.

### **Submission Guidelines**

- Nominations must be submitted electronically through the designated submission process on the MPI Ottawa website.
- All sections of the nomination form must be completed.
- Nominations must include accomplishments from the 2024 calendar year.
- All submissions are confidential.